



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	DNYAN BHARTI SOCIETY'S SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE AND LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS
Name of the head of the Institution	Principal, Dr. R. B. Ghagas
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09970418427
Mobile no.	8668455939
Registered Email	naac@srkmbbcollege.in
Alternate Email	Principal@srkmbbcollege.in
Address	Vadkun Road Dahanu, TAL-Dahanu, Dist - Palghar
City/Town	Dahanu
State/UT	Maharashtra

Pincode	401602																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Mr.Shirish B.Jadhav																		
Phone no/Alternate Phone no.	09970418427																		
Mobile no.	8668455939																		
Registered Email	naac@srkmbbicollege.in																		
Alternate Email	principal@srkmbbicollege.in																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://www.srkmbbicollege.in/documents/naac/2017-18/AQAR%202017-18/AQAR%202017-2018.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.srkmbbicollege.in/documents/naac/2019-20/C-01/1.1.2%20Academic%20Calendar%202019-20.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.10</td> <td>2017</td> <td>23-Jan-2017</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.10	2017	23-Jan-2017	22-Jan-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.10	2017	23-Jan-2017	22-Jan-2022														
6. Date of Establishment of IQAC	19-Feb-2007																		
7. Internal Quality Assurance System																			

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Program on New guidelines of Naac	22-Jul-2019 1	20
Anti Raging Committee Programme	26-Aug-2019 1	900
Online Programme on Documentation for Job Application	07-May-2020 1	62

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SRKMBBI COLLEGE	POST MATRIC SCHOLARSHIP AND FREESHIP	STATE	2020 300	773317
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The awareness regarding quality measures plays a dominant role in successful implementation of the better teaching learning strategies in an institution. In order to create awareness among all the stake holders a one day orientation program was arranged by the IQAC for the members of teaching, non teaching staff

and the management. The institution that got accredited in the new format the Principal and the IQAC coordinator of N.B. Mehta College, Bordi were invited as guest speakers for the program on 22/07/2019. Principal Dr. Anjali Kulkarni delivered lecture on the New Guidelines of NAAC and IQAC Coordinator, Dr. Pankaj Gogari spoke on the quality practices of the IQAC. 07/05/2020 IQAC in collaboration with Department of English conducted online sessions for students on Difference between Biodata and Resume to make students aware about the importance of knowing the role business correspondence in the employment market. Students benefitted from this programme will be able to understand the modalities of job application. On 26/08/2019 a lecture on Ragging and Law was organised and a short film was screened Jor Se Bolo for students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
to understand the modalities of job application	On 07/05/2020 IQAC in collabor market. Students benefitted from this programme will be able to ation with Department of English conducted online sessions for students on Difference between Biodata and Resume to make students aware about the importance of knowing the role business correspondence in the employmentunderstand the modalities of joj application.
to create awareness among students about the demands of the job market.	signed an MoU with TPS Consultancy, Dahanu.
successful implementation of the better teaching learning strategies in an institution.	one day orientation program was arranged by the IQAC for the members of teaching, non teaching staff and the management
Training on the quality practices of the IQAC.	Principal Dr. Anjali Kulkarni delivered lecture on the New Guidelines of NAAC and IQAC Coordinator, Dr. Pankaj Gogari gave guidance
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	29-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	31-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1) Financial accounting is maintained using Tally software.. 2) We have a in house customized result generating software made by Microsys Systems known as RESULT 10. 3) We have a in house customized student admission software made by Microsys Systems known as PRINCIPAL 9. 4) Biometric attendance system is in place for staff. 5) For minority students NSP portal is used. Scholarship and concessions are processed on same desk. For ease of access, QR based information links are used. 6) All the data and working of all information is centralized using server and cloud based backups and external hard drive backup systems are in place. 7) Emergency contact system is in place using SMS system wherein students are sent messages via SMS software. 8) Scholarship status of students is timely updated and available to all the students on the portal of our institution www.srkmbbcollege.in . Various Scholarships and Freeships for Backward Class students are maintained and generated using MAHADBT portal and scholarship amount disbursed to students by DBT system. Pay slips are generated on Sevarth Portal. 9) For keeping records related to salary, PF etc we use PF/DCPS/NPS college level deduction maintained by Govt Agencies software. 10) All payments of the institute are processed using NEFT/RTGS systems only. Any collections if received in cash are deposited in bank on the same day. No cash is kept in college. Excess payments / refunds of any types are made to the students using Transfer Credit Procedure. These procedures constitute the MIS which aids decision making by the concerned

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A.Y. 2019-20 : The Students of BA and B Com Programmes come from various linguistic and cultural backgrounds. The teachers use three languages; Marathi ,Hindi, English to deliver Lectures. Teaching Plan - Course wise Plans are prepared by the individual faculty member in the beginning of every Academic year. the Teaching plans are prepared on the basis of academic calendar of the Year Change in Syllabi of Courses : Teachers have attended workshops on changed syllabi. The concerned subject teachers were sent to attend workshops and seminars to become familiar with the topics. Bridge Courses: Introduction to new courses of field of knowledge through bridge courses is a customary activity. This year bridge courses were conducted for the FYBcom and FYBA students. Time table and Supervision : The Time table In charge observed the lectures of faculty members for the smooth and timely functioning of classroom teaching hours. Daily Reports are signed by the principal and sent to the management. ICT Tools: Our institution Faculty Member used ICT tools for teaching learning Academic calendar was prepared by considering the academic schedule prescribed by the University of Mumbai. The Academic Calendar has been prepared with the necessary changes as per the requirements of Institution. The working days were distributed as teaching day- 193, examination day- 37 annual day- 02. The current Academic Year 2019-20 started from 7 June 2019 and Ended on 03 may 2020

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARTS	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Digital Literacy Course	10/07/2019	54
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Rural Development	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	360	360	284
BCom	COMMERCE	600	600	607
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	891	0	8	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
8	4	4	2	2	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring of the students is a very important initiative that helps students to acquire the knowledge and skills with careful attention to the individuals. The following measures were used for mentoring: 1- Google Classroom - The ICT tools like Google Classroom has been used by the department of Accountancy to keep students connected after the regular teaching - learning hours. The students can ask their queries on the Google Classroom as per their convenience and the teacher can answer the query as per his convenience. The skills development in a progressive manner can be traced with the increasing marks in assignments. 2- Tutorials of English and Mathematics Courses The courses like English and Mathematics have special lectures of tutorials to engage students in the experiential learning and ask their queries to teachers. The teacher can provide the personal attention to students in developing their communication skills like group discussion, mock interviews. The mathematics teacher can solve their queries personally and correct the problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
891	8	1:111

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	8	5	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	1	25/09/2019	02/12/2019
BA	Nill	2	20/03/2020	21/08/2020
BA	Nill	3	25/09/2019	02/12/2019
BA	Nill	4	20/03/2020	21/08/2020
BCom	Nill	1	25/09/2019	02/12/2019
BCom	Nill	2	20/03/2020	21/08/2020
BCom	Nill	3	25/09/2019	02/12/2019

BCom	Nil	4	20/03/2020	21/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The IQAC has been keeping watch on the subject wise results of students. The subject wise passing percentage of students displays the hard work put in by the teachers for explaining the topics. The teachers with low percentage of passing results have been made aware about the performance of students and encouraged them to implement better teaching strategies. The continuous internal evaluation is one of the strategies that help the students to gradually reach the considerable understanding of the topics. The department of English and mathematics engage the tutorial lectures where they can assess the learning progress of the pupils.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was prepared by considering the academic schedule prescribed by University of Mumbai. The Academic Calendar has been prepared with the necessary changes as per the requirements of Institution. The working days were distributed as teaching day- 193, examination day- 37 annual day- 02. The current Academic Year 2019-20 started from 7 June 2019 and Ended on 03 may 2020.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://drive.google.com/drive/u/1/folders/1n_F6-KJJk5xVNYMuUYqSZ1Ny21p-NOM

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3A00145	BA	ARTS	76	66	87
2C00145	BCom	COMMERCE	182	164	90

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	1	Nill
International	BUSINESS ECONOMICS	2	Nill
International	RURAL DEVELOPMENT	2	Nill
International	MARATHI	3	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	7	2	0
Presented papers	6	0	0	0
Resource persons	0	1	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Disaster Management Training	NSS	4	95
Road Safety Campaign/ Camp	NSS	3	171
BLOOD DONATION	NSS	2	72
Yoga Training /	NSS	4	75
Pulse Polio Immunization	NSS	4	75
Eye check-up camps	NSS	4	72
Health Camps/Dental	NSS	3	136
Swachha BHARAT ABHIYAN	NSS	4	164
Shramadan Programme	NSS	4	105
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	COLLEGE, UNIVERSITY OF MUMBAI	Swachh Bharat, Aids Awareness, Gender Issue, etc	6	453
NSS	COLLEGE, UNIVERSITY OF MUMBAI	Road Safety Campaign/ Camp	4	355
NSS	COLLEGE, UNIVERSITY OF MUMBAI	Disaster Management Training	4	247
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
VOLUNTARY	RD PROJECT	KVK KOSBAD, DAHANU	01/07/2019	30/04/2020	50
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	170751

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	3.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10170	598549	142	36886	10312	635435
Reference Books	8695	503716	60	37934	8755	541650
e-Books	0	0	0	0	0	0
Journals	14	76117	0	0	14	76117
e-Journals	0	0	0	0	0	0
Digital Database	1	5900	0	0	1	5900
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	30	44	3	0	7	0	10	4
Added	0	0	0	0	0	0	0	0	0
Total	44	30	44	3	0	7	0	10	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Routine cleaning and dusting of the rooms, office, IT laboratories and campus is carried out by the non teaching staff and attendants of each department. Common areas and toilets are cleaned and maintained by staff hired on daily wages. The water supply, water storage, cleaning of storages is carried out by the support staff. Maintenance of water of cooler, sanitary pad, vending machine, electrical equipments is taken care by support staff. Gardens are also maintained by support staff. The yearly maintenance of these gadgets and equipments is outsourced. The sports equipments are jointly taken care of /by a teaching staff and office. Technical Details: • Inverter : Luminous care

<https://srkmbbcollege.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			

a) National	Post Matric Scholarship and Freeship	434	773317
b)International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Skill Development	25/11/2019	41	Nil
Life Skills- Health Consciousness and Exercise	14/09/2019	53	Mr.Dharmesh Surti
Soft Skills -Conflict Management	13/08/2019	55	English Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guest Lecture By Mr.Aniruddha Shukla, MET League of Colleges, Nashik	0	66	0	0
2019	Counselling About opportunities of Jobs After TYBCOM	0	3	0	0
2020	Preparation of UPSC and MPSC Examinations	0	100	0	0
2019	Grooming of Students for Interviews	0	12	0	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	20	SRKMBBI COLLEGE	RD, COMMERCE, MARATHI etc.	M.COM FROM BOARDY PG COLLEGE, Dandekar College palghar	MA, MCOM, MSW, B.ED etc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS, CULTURAL, VOCABULARY GAMES, ANNUAL SPORTS COLLEGE LEVEL etc	College	188
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college had functional Students council where students from different class were nominated on the basis of report. The various activities done in the student's council are: ? Planning for the activities sessions for a year ? Celebration of teacher's day. ? Help to NSS department for blood donation camp, beach cleaning, skit etc. ? Annual sports were organized where indoor games were organized. ? College annual day were planned and arranged in the month of January 2020 where Geetmala, Fishpond and DJ day activities were organized. Various cultural activities like Tarpa Dance, Singing, Dance, Skit were organized. The chief guest from government official were invited who gave guidance speech to students. ? Final concluding meeting were held with review, suggestions for next year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Foundation Batch 1981 Meet at College 20/01/2020 A get together was arranged for the first FYBCom batch students of the college. There had been many participants from the first batch who currently are working on high positions as well as running their businesses successfully. Majority of the students are practicing lawyers and business persons. The students were facilitated and were given opportunity to express their feelings. They thanked Hon. Secretary Adv. Chandrajji Bothra for establishing a senior college in Dahanu and opening doors of development for them.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision and mission of the college is aimed at creating learning opportunities for the weaker sections of the society living in the immediate vicinity of Dahanu taluka. The students not just from Dahanu taluka but also from the nearby talukas like Vikramgad, Talasari of Plaghar district take admission for the courses of BA and BCOM. A) Role of Management : In recent years it has been challenging for the management to fill in the vacant positions of teaching and non teaching staff but it also has opened opportunity to recruit the alumni and take steps towards the smooth functioning of all teaching -learnig and allied activities. B) Prospective Plan: Keeping me in mind the growing needs of students for better infrastructure the management has decided to build new classrooms having ICT facilities to make the learning more appealing. It has also been planned to tie up with agencies connected with industry to identify the students with required skills and groom them for later joinings. C) The teaching staff members have been assigned with the headships of all the seven criteria for a better execution of work. It has been resolved to conduct orientation program for them to understand the proper mechanisms for quality assurance. They have been given freedom to choose the activities as per

the requirements of the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum development is an opportunity to cater to the needs of the students. However it is impactful when it takes into account the advantages of the location. The course like Rural Development is an opportunity to have the syllabi that suits the needs of the location of the college. Prin. Dr. R.B. Ghagas has been the member of the board of studies of Rural Development Course. The value added course in Banking has been designed by department of Accountancy teacher Mr. A.M.Tele to spread awareness among students about the banking processes
Teaching and Learning	The teachers have been motivated to take up mentoring initiatives as a change for a better execution of the teaching learning activities. The mentoring of students involved the issues related to not just curriculum but also their aspirations. The students have been given personal attention and the skills sets have been tested to know the level of acquisition. The slow learners have been identified and given more opportunities to furnish skills. The students have been motivated to participate in group communication activities like group discussion, delivering speech.
Examination and Evaluation	The routine examinations for the first, third and fifth semester have been conducted in traditional manner and the students have been evaluated subsequently. The moderation work has been undertaken and the gracing for the extension activities were applied for preparing results. However the second and fourth semester end examinations have been affected by the Covid situation and the examinations have to be totally cancelled during the month of March 2020. Later the students were provided with their previous semester end examinations and they couldnt get

opportunity for fresh evaluation. This unusual method was explained to students and prepared their minds for the further examinations.

Research and Development

The teachers were motivated to take part in various workshops, seminars and conferences in order to keep them aspired to take up research activities. Teacher from the department of accountancy Mr. A.M. Tele prepared his proposal for PhD. The guidance from experts in the fields and PhD holder in Commerce of nearby area colleges were contacted for understanding the modalities of the PhD registration. He got registered the same year for the topic on the tribal lifestyle and culture. It is strategically advantageous to take a topic about the issues of the area one lives in. Dahanu being a tribal area provided opportunity to select a topic from the indigenous population.

Library, ICT and Physical Infrastructure / Instrumentation

The library intended to run the book bank scheme for the students from the weaker sections of society. Additionally, this year the benefit was extended to the economically weaker students of the open category. The books are given to the students for the total academic year under the book bank scheme.

Human Resource Management

It has been a challenging year for the institution as another full time teacher was retiring from the duties. The experienced full time teacher is an asset for an institution as the member not only brings wisdom to the teaching learning activities but also provides stability. The new recruits have to get settled and know the work thoroughly in order to perform to the fullest. The portfolios like students council, examinations require experienced staff members. After the retirement important portfolios were handed over to other full time senior teachers. The workload was distributed among the existing contributory staff members. A new contributory teacher was appointed for the additional workload. The temporary staff member was recruited for the examinations related work.

Industry Interaction / Collaboration

The students have to be made aware about the types of industrial areas they can work in. As Commerce students

they learnt the theory of the business world but the actual work can only be understood through their interaction with the people closely connected with the job market and have a thorough understanding of the companies. It was proposed that TPS Consultancy, Dahanu Road is an appropriate agency for the collaboration as it has connections with the industry at MIDC, Boisar, GIDC, Umbargao and Vapi. The Consultancy agencies like TPS Consultancy have data related to jobs and the job profiles. The members from TPS Consultancy guided students on requirements of the various kinds industrial jobs.

Admission of Students

Admissions of students is becoming more challenging task for the institution as students are inclined towards more industry oriented programmes like BCA, BAF, BMS etc. The demand for the traditional programmes like Bcom and BA has become an issue to be resolved this year. The confidence in the traditional courses need to be reinstated. To do so the institution decided to engage students in experiential learning activities. The students need to get prepared for the industry oriented jobs and also the opportunities in small scale industry. The waste of getting students admitted was implemented. The notices regarding important documents for admissions were displayed on boards. They were guided about the optional subjects and given freedom to choose from a existing options.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The connectedness of the stake holders of an institution is very important for the smooth functioning of the routine teaching learning activities. The timely communication and decision making process are important factors that make a better impact on the institution. The WhatsApp groups of teaching and non-teaching staff members were made for the scheduling and execution of tasks.
Administration	The existing process of admissions prescribed by the University of Mumbai has been followed by the institution. The students passed 12th examinations

	were informed to get registered in the university portal and subsequently submit the application to institution. Their data was updated on the MKCL and registration related issues were communicated. The existing students were informed about the admissions through whats app groups about the consecutive class admissions. The enrollment process is run on computerised system.
Finance and Accounts	The traditional way of maintaining accounts through Talley program. The various reports were generated as well as the data related to accounts was updated. The salary bills, the distribution of the collected fees under various heads were done using accounting software.
Student Admission and Support	Students were admitted using the admission software. This use of software brought ease of doing the required acts of generating receipts with detailed heads. The scholarship forms were also submitted using computers system. The scholarship forms were processed online and submitted to authorities.
Examination	The third year examinations are completed using the online method of downloading the question papers sent by university. The updating of results status of multiple students and communication to university have been possible due to a good use of computer systems.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Refresher	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

		staff				
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher	2	17/09/2019	14/12/2019	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	00

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has made a convenient methodology for the financial matters and the subsequent Audit related issues: 1- Salary grants - Salary grants have been prepared as per the government circulars. The seventh pay arriers have been calculated and the data had been updated in the formats provided by the Hon. Joint Director. The tax deductions, DCPS, PF related deductions were calculated using prescribed Methodology accounting and the statements were audited by the CA of the institution. 2- Non salary - The non salary fundings were not received from the government. The institution made the expenditures on the various purposes from the non-salary accounts of the institution. The method of requisition and prior permission was sought from the principal and management. 3- Accounts were maintained on Talley program and generated reports required for the annual audits done by the CA. 4- All the bills and invoices as well as filled forms of requisition were filed and stored in a proper manner so as to maintain a error free procedures of audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

13213660

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0

6.5.3 – Development programmes for support staff (at least three)

0

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1- For Industry connectivity an MoU was signed with TPS Consultancy, Dahanu Road 2- Mentoring initiatives were set for the Accountancy, English and Mathematics deptment. 3- Soft Skills and Employability Skills were imparted through value added course of Introduction to Banking
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	On 26/08/2019 a lecture on Ragging and Law was organised and a short film was screened Jor Se Bolo for students.	26/08/2019	26/08/2019	26/08/2019	900
2019	Orientation Programm on Naac New Guidlines	22/07/2019	22/07/2019	22/07/2019	20
2020	ONLINE SESSION ON PREPARATION FOR JOB APPLICATION	07/05/2020	07/05/2020	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
JOR SE BOLO	26/08/2019	26/08/2019	64	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1-Energy conservation Use of of led bulbs in the college premises Tree plantation in the college premises Awareness about environment conservation awareness through Elocution Competition

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Rakhi Purnima Festival with Bramha Kumari	12/08/2019	12/08/2019	12
Celebration of Indian Constitution Day	26/11/2019	26/11/2019	68
Palghar Tribal World Indigenous Festival 2020	14/01/2020	14/01/2020	4
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1- Department of Geography Organized Elocution Competition on the topic 'Save Earth Save Life' 08/08/2010and 2-'World Environment Day' was celebrated at College Campus. 05/06/2019 total students 48 2-Students planted tree saplings around the college campus and aim behind the organized program was to spread awareness about keeping environment clean and safe from pollution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

In today's hectic life schedules it becomes important to look after your physical and mental health. In order to execute the routine teaching-learning activities smoothly the proper work-life balance should be implemented. As a teacher one has to be physically strong to deliver at least 3 hours lectures daily in front of a group of students. The use of blackboards to write may cause respiratory problems. To cope up with all types of busy schedule of teaching-learning, co-curricular and extra-curricular activities, the stress-free mind is equally significant. It is often found that the teaching fraternity as well as non-teaching staff members suffer from high/low blood pressure problems. The pressure of timely completion of curricula as well as successful executions of portfolio related works and data submission. Eg. The teaching and Non-teaching Staff members have to prepare the students enrollment lists for admissions, NSS, DLLE extension activities, scholarships, etc. This entire practice of teaching-learning and administrative jobs create psychological pressure on the staff members. It is a unique activity run in the real time atmosphere at the college premises. After completion of the 4th/5th lectures the teachers are tired because they have utilised their maximum strength. At this particular time period if their health status is evaluated, it gives an insight into the health related data of the teachers. The generated data may help the teaching and non-teaching staff members to reach an initial conclusion that they may have been suffering from a lifestyle oriented disease. It may help them refer to general physicians or specialist doctors for the diagnosis and related treatments. The major problem is blood-pressure related health problems like tiredness, palpitation and sudden loss of energy. It has been observed that few of the teachers felt panic attacks and had to be rushed to hospitals to checkup their heart related tests. The problems were observed that they didn't have proper timely meals or in case of women, they had menstrual cycles going on. Additionally, other stress related incidence triggered their blood pressure and they had to be rushed to the hospitals. So the institution decided to undertake regular health check-ups. It was an extension to the activity conducted during the academic year 2018-2019 checking up the blood pressure of teaching and non-teaching staff members. The scope of the activity was widened by including the BMI ratio, CBC test, etc. 29/11/2019 Health check-up of teaching and non-teaching staff members was conducted by our former student of the college. He checked the blood pressure, height and weight ratio of the members of teaching and non-teaching staff members. After the check-up some of the staff members were advised to see a doctor for the further check-up for blood pressure and weight gain. The student explained the importance of the weight loss for living a happy and healthy life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://srkmbbcollege.in/documents/naac/2019-20/C-07/7.2.1%20-%20Best%20Practices%202019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

8. Future Plans of Actions for Next Academic Year

The A.Y. 2019-2020 focused on students mentoring, ICT-based teaching-learning processes, MOUs with industry-linked agencies, and research related activities as well as motivation to teaching staff members to undertake their research work.

Unfortunately, two-months before the end of academic year, the sudden outbreak of Covid-19 changed the entire scenario of the world. The education system was shattered as the examinations had to be cancelled in mid-way and the students teaching and non-teaching staff members along with other professionals had to remain at home. the situation worsened and people got worried about the lives of their own and their family members. In such a situation the future action plans was a very challenging phenomenon for the IQAC. Although, there had to be some solutions to the problems posed by the deadly pandemic. Following were the aspects thought upon as the future plans by the IQAC. 1) Enactment of the cancelled examinations 2) Preparation of results 3) Alternative methods of teaching-learning and evaluation 4) Counselling and psychological support to the students and their families 5) The scenario of next academic year admission process and enrolment 6) Upgrading existing 10 Mbps to minimum 25 Mbps to cater the needs of online teaching, learning and conducting online exams